

MOST FREQUENTLY USED WORDS

Connected Copy - Speed Focus

Each paragraph contains two occurrences of each of the words in a specific 10-word group from the first three lists of high frequency words.

Directions:

1. Practice keying each sentence separately at least twice.
2. Then time how long it takes to type the entire paragraph.
3. Repeat the paragraph trying to increase speed with each typing.

every - last

<p>Remember, prior to the day of the conference, every participant must complete every area of the registration form. Every form must be sorted by last name and entered into a database. Therefore, we must have a way to accurately complete registration. Because some people have the same last name, it is essential that the form is complete. On the last day of the conference, place your participation verification form into the appropriate box on your way out the door. Be sure that all required information is turned in, because without it you will not receive credit.</p>
